InfoSheet
Getting started as a Town Leader

Thank you for considering the position of Bessarabia SIG Town Leader. Basically, as a Town Leader you will serve as a central coordinator for all activities relating to your town. The Bessarabia SIG InfoSheet titled "Town Leader Tasks" describes some of the activities you might consider. You can work on as many, or as few, of these as you wish. It is your choice. Bessarabia SIG will help you begin and structure your projects.

We have a pool of volunteers who will assist you if you wish. We also will help you create a JewishGen fundraising project if you need funds to acquire documents and/or hire translators. What you do, and how quickly you do it, is your choice. There is no time pressure, except of course, that we would like projects to begin and to produce datasets as quickly as possible.

If you already have a KehilaLinks website, it probably is packed with useful information. This information and the personal names within it are relatively unknown to researchers who haven't visited your site.

This is why Bessarabia SIG encourages KehilaLinks Owners to create personal name indexes to the information on their websites. If you do not yet have a KehilaLinks site, the first thing you should do is to create one. Bessarabia SIG and JewishGen will help you do this.

Once your site is operational and has some content, there are three tasks that should be done next:

1. First, create a name index for all the names on the KehilaLinks website. The Bessarabia SIG InfoSheet titled "Indexing Personal Names on KehilaLinks Websites" explains how to do this.

Please let us know if you have any questions or if you need volunteers to assist you.

2. Databases on your website should be formatted to JewishGen's standards so that they can be submitted to the JewishGen Bessarabia Database (previously known as the All-Bessarabia Database). This database is a repository for datasets that contain information about Jews from Bessarabia. We will help you with this task when you are ready.

3. We should prepare lists of the Document Collections and Projects that are on your KehilaLinks website so that they can be added to your Town Page on Bessarabia SIG's website. This will increase exposure of the wonderful materials that you have placed on your site.

There are many other projects you can do. Which you choose to do is up to you. Just be assured that Bessarabia SIG will help you with whatever you choose.

If you have any questions, please contact any of the board members through our board page (http://www.jewishgen.org/bessarabia/ABT_Board.asp)